

**LUXEMBURG VILLAGE BOARD MEETING MINUTES  
TUESDAY, DECEMBER 13, 2022  
MUNICIPAL OFFICE BUILDING  
206 MAPLE STREET, LUXEMBURG, WI**

Members present: Jack Seidl, Dan Porath, Dan Olson, Lori Hurley, Dan Rueckl, Brian Barbiaux, Ron Tlachac. Others present: Clerk/Treasurer MiLissa Stipe, Public Works Supervisor Rick Simonar, Police Chief Gulbrand. Engineer Gayle Lindenberg, Mike Faltynski, Paul Abts, Mark Fort, Peter Kline.

**PUBLIC HEARING:**

Motion (Barbiaux/Tlachac) to open the hearing. All ayes. Motion carried at 6:15 p.m.

Chapter 19-Facilities and 19.01 Parks ordinance to outline hours of use, regulations, animals, sales of goods, intoxicating beverages, controlled substances, reservations, fees, and penalties  
Chapter 13-Chronic Nuisance Properties, definition, abatement, enforcement  
Chapter 13.06 Amend ordinance to clarify unlicensed vehicles  
Amendment 4.13 ATV travel on all public streets excluding STH 54/Main Street

Police Chief Gulbrand, who wrote the ordinance creation/amendments gave a brief overview of each ordinance. This overview describes what each ordinance is pertaining to and the violations if the ordinance is violated.

Motion (Rueckl/Hurley) to close the public hearing at 6:57 p.m. All ayes. Motion carried.

1. **CALL MEETING TO ORDER**

Meeting was called to order at 7:00 p.m.

2. **ROLL CALL**

Members Jack Seidl, Dan Porath, Dan Olson, Dan Rueckl, Lori Hurley, and Brian Barbiaux, Ron Tlachac.

3. **ADOPT AGENDA**

Motion (Barbiaux/Tlachac) to approve the agenda with the addition of Brianna DeVoe/bartender's license. All ayes. Motion carried.

4. **COMMENTS FROM CITIZENS (SIGN-UP SHEET/3 MINUTES MAXIMUM)**

None

5. **REVIEW/APPROVE OR DENY CHAPTER 19-FACILITIES**

Motion (Tlachac/Barbiaux) to approve Chapter 19-Facilities ordinance. All ayes. Motion carried.

6. **REVIEW/APPROVE OR DENY CHAPTER 19.01-PARKS**

Motion (Hurley/Tlachac) to approve Chapter 19.01-Parks ordinance. All ayes. Motion carried.

7. **REVIEW/APPROVE OR DENY CHAPTER 13-CHRONIC NUISANCES**

Motion (Barbiaux/Olson) to approve Chapter 13-Chronic Nuisances ordinance. All ayes. Motion carried.

8. **REVIEW/APPROVE OR DENY CHAPTER 13.06-UNLICENSED VEHICLES**

Motion (Tlachac/Hurley) to approve Chapter 13.06-Unlicensed Vehicles ordinance. All ayes. Motion carried.

9. REVIEW/APPROVE OR DENY CHAPTER 4.13-ATV

Motion (Rueckl/Barbiaux) to approve Chapter 4.13-ATV ordinance. All ayes. Motion carried

10. APPROVE MINUTES FROM THE NOVEMBER 15, 2022, BOARD MEETING AND NOVEMBER 28, 2022, BUDGET/LEVY MEETING

Motion (Porath/Olson) to approve the minutes from the November 15 and November 28, 2022, Board/budget levy meetings. All ayes. Motion carried.

11. DISCUSSION ON OPTIONS FOR THE REMAINDER OF TIF FUNDS AFTER CLOSURE FOR EITHER ELECTRICAL/GAS WORK ON ASH/FRONTIER OR USING FUNDS TO LOWER SEWER/WATER LINE ALONG COUNTY AB

It is estimated that the gas/electric for the Frontier/Ash industrial development would be \$250K; with the estimated cost of the lower of sewer/water on Main Street/County AB to be at least \$400K. In order for the Village to develop the industrial development there must be gas/electric, per Trustee Tlachac. It was agreed that the best use of the TIF funds would be the gas/electrical installation at the industrial site.

12. APPROVE THE RENEWAL FOR BUILDING INSPECTOR, SCOTT BEINING

After review of the contract for 2023-2025 year, Motion (Barbiaux/Porath) to approve the contract renewal for Scott Beining. All ayes. Motion carried.

There was also discussion regarding instituting a fee for the administrative support for the building permits. Currently there is no fee for administrative fees and the fees charged for a new home permit or remodel/renovation is simply a building inspector fee that is paid to him directly. Motion (Barbiaux/Tlachac) to institute an administrative fee for new home permits/renovation/remodels building permits to \$1,000 per new home and \$100 for remodel/renovation. All ayes. Motion carried.

13. DISCUSS UPGRADING OR ADDING SIGNAGE TO OUR CURRENT INDUSTRIAL PARK SIGN TO INCLUDE BUSINESSES

There was discussion as to what could be added to the current sign. There are spots available to add more businesses. Rick Simonar will check the sign and the industrial park businesses that are not included on the sign currently. There was discussion on better communication for possibly the Village's Facebook account to include new businesses, possible promotions of current businesses. The workload for gathering the data and implementation into our Facebook account may be taxing. Further discussion will need to take place.

14. DISCUSSION ON LEMENS PROPERTY, AL MEISTER, TOWN & COUNTRY REAL ESTATE FOR POSSIBLE TRAILS HEAD FACILITY

President Seidl talked to Al Meister and inquired to the sale of the southern most parcel adjacent to the Ahnapee Trail for a possible site for a trails head facility. The sale price is a little out of the range for the Village and the owners (Lemens) are currently trying to sell all their parcels as one sale. At this time, the Village would not be interested in pursuing the property due to the cost. Possible grant opportunity may be available for updating downtown areas would need to be explored.

15. DISCUSSIONS ABOUT LOOKING INTO MORE LONG-TERM PLANNING AND ZONING AS WE ARE GROWING

Trustee Barbiaux explained that the Comprehensive Plan committee has been working on planning/zoning for the future of the Village. He suggested we use those outcomes from the study/report to plan into the future. The Village Board was in agreement that the Comprehensive Plan document would be the tool to use to plan. The Board did not want to skirt the idea of more long-term planning but using the tool that the Village is currently in the process updating make more logical sense.

#### 16. DISCUSS POSSIBLE IDEAS WE SHOULD BE LOOKING INTO FOR GRANTS

Ideas were thrown out such as: Lemmens Property, park equipment/pickle ball, Park equipment at Well #4, water connection to Sugarbush, lift for installing Christmas lights, new squad car, AB/Lift station upgrade, equipment for GIS system, updating Main Street facelift. Deputy Clerk/Treasurer will be working with Bay Lake Planning to learn how and what to apply for in regard to grant opportunities.

#### 17. ENGINEER UPDATES

Engineer Gayle Lindenberg gave a brief overview on the progress of projects:

\*Amendment process to begin in January 2023 to include Rank property into TIF.

\*Rank Property sewer service amendment on track for January, sewer/water extension work in spring 2023.

\*Assessments to MiLissa by 12/22/22 for Heritage Road & Frontier/Ash Street.

\*Surface course in spring 2023 for Division/Seidl Streets.

#### 18. DISCUSSION ON ORDINANCE 9.42 AMENDMENT; AMEND ORDINANCE TO DEFINE HARD SURFACE UNDER VEHICLE, TRAILER, MOTOR HOME, TRAVEL TRAILER, UTV, ATV, OR ANOTHER MOTORIZED VEHICLE

This amendment has caused an uproar when it went to committee for discussion. There were concerns that residents would need to install some form of hard surface under their recreational vehicles in order to comply with the ordinance. The original ordinance needed to be amended to clarify the (hard surface).

The committee was not pleased that it would cost residents substantial amounts of money to install a concrete pad. The issue arises when a recreational vehicle is parked on a grass surface and the surface is not maintained and that residents are parking their recreational vehicles on their front yard. The code lists that the parking area would need to be parallel with the primary residence, such as the side of the garage, not in the front yard. Having a recreational vehicle parked in your driveway or on the side yard to load or unload is not the problem, it is when a resident uses their yard as a storage area for the majority of spring/summer/fall. It becomes an eyesore for the neighboring properties.

Trustee Tlachac was not pleased with amendment, he thought it was absurd that a resident would need to put in a concrete slab to place their recreational vehicle on. Trustee Barbiaux stated that he thought residents are using their yards as a convenience, not that they could park in a different area of the property. Recreational vehicles can be parked on their driveway. Trustee Hurley stated that parking on the grass just looks tacky.

There is also another issue that arises if the ordinance is reverted back to the original. Some residents already poured for a concrete pad for their recreational vehicle and what does the Board/Village tell those residents that abided by the current code?

Other options were brought up to have an area/parking lot to park recreational vehicles when they are not in use. The problem with that is the Village does not have any available land/parking lot to accommodate that type of purpose.

Motion (Rueckl/Barbiaux) to refer this ordinance amendment back to the Streets/Sidewalk committee with the assistance of the Zoning Administrator to work out the details of the amendment. All ayes. Motion carried.

#### 19. STATE SENATOR, ANDRE JACQUE WILL BE ATTENDING THE JANUARY 10<sup>TH</sup> MEETING. BRING QUESTIONS ON WHAT TO EXPECT FROM THE APPROXIMATE SIX BILLION SURPLUS. CAN WE GET HELP FOR OUR FIRE/RESCUE/POLICE DEPARTMENT? WHAT ABOUT INFRASTRUCTURE?

President Seidl asked the Board to be prepared with any questions that they may have for the State Senator. President Seidl has also asked other neighboring communities and other agencies to come to the meeting as well for their input as well.

20. REVIEW/APPROVE VOUCHERS

Motion (Tlachac/Hurley) to approve December 2022 vouchers. All ayes. Motion carried.

21. REVIEW/TAKE ACTION ON PICNIC LICENSE: KEWAUNEE LIONS CLUB, ROAR OFF THE SHORE AT KEWAUNEE COUNTY FAIRGROUNDS, 625 THIRD STREET ON MARCH 25, 2023.

Motion (Barbiaux/Porath) to approve the above listed picnic license. All ayes. Motion carried.

Motion (Barbiaux/Tlachac) to approve bartenders license for Brianna Devoe. All ayes. Motion carried.

22. COMMITTEE REPORTS

Chief Gulbrand-Police

\*He has secured funding/grants for body worn cameras.

\*He is working on securing a used camera/audio system for the interview room and hopes they can retrofit the used system to our system.

Rick Simonar-Public Works:

\*Working on garbage truck repair.

\*The Public Works dept. is gearing up for the snow season and working on summer equipment repair/maintenance.

President Seidl informed the Board that a meeting is scheduled for 12/14/2022 with members of Fermented Nutrition and NEW Water to work out a plan of action for their treatment and financial obligations.

21. ANY OTHER ISSUES

There will be an open house at Christofferson's condominium to view the completed condo. This is for everyone who worked on the project, including all board members.

22. ADJOURN

Motion (Olson/Tlachac) to adjourn at 8:55 p.m. All ayes. Motion carried.

MiLissa Stipe

Clerk/Treasurer